



EASTERN LOS ANGELES REGIONAL CENTER

1000 S. Fremont Ave. • P.O. Box 7916 • Alhambra, CA 91802-7916
(626) 299-4700 • FAX (626) 281-1163

**Minutes of Board of Directors Meeting
November 8, 2011
Approved January 10, 2012**

Present:

Olga Sarabia, President
Terry Munoz, Treasurer
Felicitas Navera, Secretary
Elton Lui
Robert Hazard
Theresa Chen
Marvin Brown
Tammy Bachrach.
Vendor Rep.

Absent:

Miguel Lugo
Deborah Gallardo
Pat Gomez, (excused)
Joe Utar (LOA)
Jiang Guo (excused)

Staff Present:

Gloria Wong, Executive Director
Eleanor Johns, Recruitment &
Benefits Coordinator
Felipe Hernandez, Chief of
Consumer Services
Edith Hernandez
Cruz Garcia, Placement Specialist
Carmen Vasquez, Manager,
Early Start Unit
Loretta Johns Yarleque,
Forensic Specialist
Frances Jacobs, Manger
Community Services

Guests:

Refer to Sign-In Sheet

Olga Sarabia, President, called the meeting to order at 6:10 P.M.

I Welcome and Roll Call

Olga Sarabia, President, welcomed all present. Roll call was taken and a quorum was present in order to conduct business.

II Introductions

The Board members and the audience were introduced.

III Community Input

The agenda included a few policies which required board action, the Adaptive Skills Training Policy and the In-Home Respite Policy. Due the overwhelming number

(approximately 35-40) of parents and vendors in the audience expressing their concerns and objecting to the draft Adaptive Skills Training policy (AST), Olga Sarabia, President, lifted the five minute time limit for comments from the audience in order to allow parents and vendors the time to address the Board of Directors. The majority of the agenda items were deferred until the next Board Meeting in January 2012, in order to allow the necessary time for comments by the audience in attendance.

The overall commentary by guests was that the draft AST policy would have a detrimental effect on their current services and therefore the objected to any changes to the current funding practice.

Gloria Wong reported she will be sending to DDS the Sufficiency of Allocation Report which will indicate a Purchase of Services (POS) deficit for ELARC ranging from \$21 to \$23 million. Last fiscal year ELARC ended the year with a deficit of \$1.7 million the largest in the State. It was emphasized that the expectation by the legislature and the Department of Developmental Services (DDS) is that regional centers must contain their Purchase of Services (POS) expense at the local level with every effort expected to balance the POS budget.

The importance of getting in touch with their local legislators, both the Senate and Assembly representatives and sharing with them, their own personal story was emphasized as an important step in trying to minimize the deep cuts to the regional center system.

Olga Sarabia thanked all the parents and vendors for their comments.

A tentative special board session to discuss the comments on the draft AST Policy has been scheduled for Tuesday, December 13, 2011.

IV Approval of Board of Directors Meeting Minutes

A. Minutes of October 11, 2011

Correction: Page 7, paragraph #2, change from "held" to "help."

M/S/C (Terry Munoz/Felicita Navera) To approve the Minutes of General Board Meeting held on September 13, 2011 as corrected. Unanimous.

A. Minutes of Executive Session of October 11, 2011

M/S/C (Terry Munoz/Robert Hazard) To approve the Minutes of Executive Session of October 11, 2011 as recorded. Unanimous.

B. Minutes of Executive Session of September 13, 2011

M/S/C (Terry Munoz/Robert Hazard) To approve the Minutes of Executive Session of September 13, 2011. Unanimous.

V. Executive Director's Report

A. Budget Status - Fiscal Year 2011-12

Deferred.

B. Budget Performance Update: Operations

Deferred.

C. Start-Up Contracts Exceeding \$250,000

Frances Jacobs, Manager, Community Services discussed the Start-Up Contracts which exceeded \$250,000.

Frances reported in June 2011 DDS sent the Regional Center Directors and Board Presidents a letter regarding the implementation of the March 2011 Trailer Bill Language (TBL) affecting Regional Centers. The TBL contained an urgency clause which was effective immediately upon passage on March 24, 2011. The Board must review and approve any regional center contract which is over \$250,000 before the regional center enters into the contract. A policy was issued and approved by the Board of Directors in a previous session.

Frances referenced Attachment #4. A correction was made on Attachment #4. The first two homes listed, Mercedes Diaz Home #1 and Mercedes Diaz Home #2, the contract was signed in June 2010; the Elwyn NC Home #1 is under \$250,000; and Elwyn #7 was signed in June 2010, the TBL did not pertain to these contracts. There are only three contracts which are affected by the TBL: (1) Mercedes Diaz Home for \$300,000, (2) Mercedes Diaz Home #4; and (3) the Elwyn Home #8 for \$300,000. All three contracts are related to the Lanterman Developmental Center closure, for which Community Placement funds are received. Each one of these contracts were awarded funds through the Request for Proposal (RFP) process. The contracts for the three remaining homes were executed in June of 2011 because the funds needed to be encumbered before the end of the fiscal year. In the future there will be a schedule developed to include the timeframe of the RFP process.

Additionally in 08/09 two contracts were awarded to Key Community Housing for housing acquisition and renovation in the amount of \$262,000 each and in FY 09/10 \$300,000 to Key Community Housing for housing acquisition. These three contracts were signed prior to the passage of TBL on March 24, 2011.

M/S/C (Terry Munoz/Robert Hazard) To approve retroactively the start up grants for the Mercedes Diaz Home #3 in the amount of \$300,000, Mercedes Diaz Home #4 in the amount of \$300,000 and to Elwyn NC Home #8 in the amount of \$300,000. Unanimous.

- D. Behavior Services**
 - 1. Behavior Expenditures Chart**
 - 2. Behavioral Services by Code**
 - 3. Survey Results**

Deferred.

- E. Senate Bill (SB) 946**

Deferred.

- F. Update on “Trigger” Plan: 1/1/12**

Deferred.

- G. ARC/UCP Lawsuit: Highlights**

Deferred.

- H. Audits**
 - 1. Inland Regional Center**
 - 2. First 5**

Deferred.

- I. Performance Contract (PC): Revisions & Submission**

The PC was approved by the Board at its October Meeting for submittal to DDS by the November deadline with some minor revisions suggested. The document shared with the Board is the final version submitted to DDS reflecting those minor changes suggested in October 2011.

J. Boardsmanship Training Series Update

Deferred.

VI Consumer Services Report

A. Adaptive Skills Training Policy and Procedure

Action by the Board was deferred in order to allow ample time for commentary by all. As indicated earlier the Board will be conducting a follow-up session on December 13, 2011 in order to consider public input and next steps.

B. Day Care Policy and Procedure

Deferred.

C. In-Home Respite Policy and Procedure

Deferred.

D. Transportation Policy and Procedure

Action on the above policies were deferred in order for the Board to discuss further the implications after hearing the testimony from parents this evening.

VII Committee Reports

A. Vendor Advisory Committee

Deferred.

B. Consumer Advisory Committee

Deferred.

C. Family Advisory Committee

A copy of the Minutes of the October 5, 2011 FAC meeting was shared with the Board.

D. Finance Committee

There was no report.

VIII Misc. Announcements

There were no additional announcements.

IX Adjournment

There being no further business to discuss the general board meeting was adjourned at 8:40 P.M.

Respectfully submitted by:

Felicitas Navera, Secretary
ELARC Board Secretary

Recorded by: Eleanor Johns, Recruitment & Benefits Coordinator for
Rosalie Estrada, Executive Assistant